

Andi Voigt

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EXPERIENCE

Penelope at York Theatre Company — Stage Management Intern & House Manager

New York, NY February 2022 - May 2022

- Assisted the stage management team with daily rehearsal duties such as: copying and distributing scripts, acquiring necessary materials for rehearsal, taking line notes, and assisting the director as needed.
- Assured that FOH operations ran smoothly and on schedule, trained ushers, and resolved any issues patrons experienced.

The Westcott Theater — Lighting Intern

SYRACUSE, NY January 2019 - March 2020

- Designed and performed creative and lively light shows for visiting bands.
- Assisted visiting crews with load ins and load outs effectively and efficiently.
- Performed various tasks for 30+ visiting bands and crews as requested such as providing water bottles, picking up food/coffee orders, and relaying information from the house crew.

The Girl Who Swallowed a Cactus at Syracuse Stage — Stage Manager

SYRACUSE, NY August 2021 - October 2021

- Facilitated communication between the production team, creative team, and cast.
- Oversaw van pack and made adjustments as items changed for different performances.
- Advanced the show to several indoor and outdoor venues and adapted the show as necessary for each performance
- Safely transported the cast to each venue on time and ready to work.

Young Playwrights Project with New York PopsUp! — Production Assistant

SYRACUSE, NY June 2021

- Rehearsed with and traveled with a two day tour across Central and Western NY of short plays written by children, performed for children.
- Co-ordinated and delivered food and beverage to traveling company members.
- Was responsible for leading van pack, load ins/outs, and setting up the stage.

SKILLS

- Extremely organized and detail oriented
- Effective communicator
- Calm and collected problem solver
- Works well in high-stress environments
- Perceptive people-reader

AWARDS

SUccess Scholar- This scholarship award is given to students whom after their first semester, have completed at least 15 credits, earned a GPA of 3.75 or higher and are in good academic standing

Dean's List- Made the VPA Dean's List every semester in college thus far. (Fall '18, Spring '19, Fall '19, Spring '20, Fall '20, Spring '21, Fall '22)

EDUCATION

Syracuse University, Syracuse, NY — BFA Stage Management

GPA: 3.86 Class of 2022

Marshall School, Duluth, MN — High School Diploma

GPA: 3.84 Class of 2018