Welcome to the College of Visual and Performing Arts (also known as SU:VPA). We descend from some of the oldest programs at Syracuse University and remain one of its most diverse and vital colleges. With six distinctive areas of study, Art, Communication and Rhetorical Studies, Design, Drama, Music, and Transmedia; we comprise a great number of majors and serve a large population of students.

As an SU:VPA student, there are certain things that are expected of you. One of which is to read the Handbook, an invaluable resource to use during your time here. Digesting everything at once is impossible but become familiar with the material so you will know where to look when a question arises. Virtually every academic question you will have is answered somewhere in the Handbook, which can be found here. Other helpful information can be found here.

Each student is assigned a Peer Advisor, a Faculty Advisor and an Academic Recorder based on major. These people, along with the staff in the Office of Undergraduate Student Affairs, know the requirements for navigating through SU:VPA and the workings of the college. We hope this information booklet, which was created with First Year and Transfer students in mind, will be helpful to you. We understand it may not answer all the questions you have but it will give you the resources to get the answers. All of this information will also be posted on our website.

Below is a list of the friendly people who are here to assist you from the day you arrive to the day you walk across the stage as a graduating senior.
Hannah Nast, Office Assistant
hbnast@syr.edu
Hannah is the first person who greets you when you come to our office. She is full of information and will assist you with your inquiries. She knows where to find the answers and is exceptionally helpful.

Vicki R. Smith, Director of Student Support Services
vrssmith@syr.edu
Among other duties, Vicki works with students who may not be achieving their full academic potential. She is the peer advisor program coordinator and the one who generates the SU:VPA listserv announcements.

Carlota Deseda-Coon, Associate Director of Academic Services
chdeseda@syr.edu
Carlota implements academic supportive services for SU:VPA undergraduate students and is the curriculum expert.

Marleen Lee, Advisor/Academic Recorder
mblee@syr.edu
Marleen is in charge of processing transfer credits and the certification of your degree if your major is Communication and Rhetorical Studies, Fashion Design, Environmental and Interior Design, Communications Design, and Music. When you are a junior or senior, you will participate in a credit check with her.

Michele Buza, Advisor/Academic Recorder
mabuza@syr.edu
Michele is in charge of processing transfer credits and the certification of your degree if your major falls into the categories of Art and Design, (besides Fashion, Environmental and Interior Design, and Communications Design,) Drama, and Transmedia. When you are a junior or senior, you will participate in a credit check with her.

Satellite Office at SU Warehouse / 108 Warehouse / 315.443.2205

Alison Fredericks, Manager of Student Records/Advisor
aefred01@syr.edu
Alison runs the Satellite Office at the Warehouse and is a great resource for Design students who have questions, concerns, or are dealing with various issues.

Feel free to visit us at either location even if you have no other reason but to introduce yourself!
SU:VPA chair people, program coordinators, directors and support staff

Art
Director/Chair: Stephanie James
Art Education, Coordinator: James Rolling Jr.
Ceramics, Coordinator: Errol Willet
History of Art, Coordinator: Joanna Spitzner
Illustration, Coordinator: Marty Blake
Jewelry and Metalsmithing, Coordinator: Barbara Walter
MFA, Coordinator: Sam Van Aken
Painting, Coordinator: Kevin Larmon
Printmaking, Coordinator: Dusty Herbig
Sculpture, Coordinator: Jude Lewis

Art Support Staff
Sandra Puro, slpuro@syr.edu...102 Shaffer, 315-443-4613
Patricia Drake, pdrake@syr.edu...131 ComArt, 315-443-2251

Communication and Rhetorical Studies
Chair: Charles Morris III
Graduate Studies, Coordinator: Dana Cloud

Communication and Rhetorical Studies Support Staff
Arthur Hunt, aehunt01@syr.edu...100 Sims Hall, 315-443-2308
Joanne Balduzzi, balduzzi@syr.edu...100 Sims Hall, 315-443-2308

Design
Director/Chair: James Fathers
Collaborative Design (MFA), Coordinator: Donald Carr
Communications Design, Coordinator: Rod Martinez
Communications Design, Associate Coordinator: Robert Cooney
Environmental & Interior Design, Coordinator: Greg Marinic
Fashion Design, Coordinator: Todd Conover
Fashion Design, Associate Coordinator: Jeffery Mayer
First Year Students, Coordinator: Zeke Leonard
Industrial & Interaction Design, Coordinator: James Fathers
Industrial & Interaction Design, Associate Coordinator: Patty Johnson
Museum Studies (MA), Coordinator: Edward Aiken
Museum Studies (MA), Associate Coordinator: Emily Stokes-Rees

Design Support Staff
Linda Ferguson, lifergus@syr.edu...135 Warehouse, 315-443-2455
Suzanne Bartlett, sbartlet@syr.edu...135 Warehouse, 315-443-4644

Drama
Drama, Chair: Ralph Zito
Acting, Coordinator: Celia Madeoy
Acting, Assistant Coordinator: Tim Davis-Reed
Musical Theater, Coordinator: Andrea Leigh-Smith
Musical Theater, Assistant Coordinator: Rebecca Karpoff
Stage Management, Coordinator: Don Buschmann
Theater Design & Technology, Coordinator: Maria Marrero
Theater Design & Technology, Assistant Coordinator: Alex Koziara
Theater Management, Coordinator: Jim Clark

Drama Support Staff
Lisa Tucci, latucci@syr.edu...820 E. Genesee St., 315-443-2669
Leslie Noble, Inoble@syr.edu... 820 E. Genesee St., 315-443-1435

Music
Interim Director: Martha Sutter
Applied Music & Performance, Chair: Steve Heyman
Choral Activities, Director: John Warren
Keyboard Area, Coordinator: Fred Karpoff
Music Composition, Theory & History, Coordinator: Nic Scherzinger
Music Education, Chair: Elisa Dekaney
Music & Entertainment Industries, Chair: Ulf Oesterle
Music Industry (BM), Coordinator: William DiCosimo
Recording & Allied Ent. Industries (BS), Coordinator: David Rezak
String Area, Coordinator: Peter Povey
Voice Area, Coordinator: Janet Brown
Woodwinds, Brass & Percussion Area, Coordinator: Bradley Ethington

Music Support Staff
Amy Mertz, ammertz@syr.edu...207 Crouse, 315-443-2191
Colleen Reynolds, cmreyn01@syr.edu...208 Crouse, 315-443-4309
Fran Moore, fmmoore@syr.edu...402 Crouse, 315-443-2194
Jill Coggiola, jacoggio@syr.edu...111B Crouse, 315-443-4603
Lisa Steele, lsteele@syr.edu,...226 Smith Hall, 315-443-4603
Megan Carlsen, mecarlse@syr.edu...208 Crouse, 315-443-5892
Michelle Taylor, mjtaylor@syr.edu,...301 Crouse, 315-443-2191

Transmedia
Director/Chair: Heath Hanlin
Art Photography, Coordinator: Laura Heyman
Art Video, Coordinator: Tom Sherman
Computer Art & Animation, Coordinator: Annina Ruest
Film, Coordinator: Owen Shapiro
Transmedia Core, Coordinator: Susannah Sayler

Transmedia Support Staff
Cat Van Aken, cvanaken@syr.edu...102 Shaffer, 315-443-1033
Zach Doell, zfdoell@syr.edu...102 Shaffer, 315-443-4579
## Important Dates Fall 2015

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td>Schedule Adjustment for returning undergraduate students</td>
<td>Monday, August 3 - Friday, August 7</td>
</tr>
<tr>
<td>Registration for new and readmitted undergraduate students</td>
<td>Saturday, August 29 &amp; Sunday, August 30</td>
</tr>
<tr>
<td>First day of classes (Main and Extended Campus)</td>
<td>Monday, August 31</td>
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<tr>
<td>Labor Day (no classes, University offices closed)</td>
<td>Monday, September 7</td>
</tr>
<tr>
<td>Late registration and schedule adjustment</td>
<td>Monday, August 31 - Tuesday September 8</td>
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<tr>
<td>Add deadline</td>
<td>Tuesday, September 8</td>
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<tr>
<td>Grading option deadline to elect or rescind pass/fail or audit</td>
<td>Monday, September 14</td>
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<tr>
<td>Financial deadline to drop class</td>
<td>Monday, September 21</td>
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<tr>
<td>Mid-semester progress reports due from faculty</td>
<td>Tuesday, October 12</td>
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<tr>
<td>Mid-term</td>
<td>Tuesday, October 19</td>
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<tr>
<td>Academic drop deadline</td>
<td>Tuesday, October 26</td>
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<tr>
<td>Registration for Spring semester</td>
<td>Wednesday, November 11 - Friday, December 18</td>
</tr>
<tr>
<td>Withdrawal deadline</td>
<td>Friday, November 20</td>
</tr>
<tr>
<td>Thanksgiving Break (no classes, University offices open Monday through Wednesday)</td>
<td>Sunday, November 22 - Sunday, November 29</td>
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<tr>
<td>Last day of classes</td>
<td>Friday, December 11</td>
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<tr>
<td>Last day of Extended Campus classes</td>
<td>Thursday, December 17</td>
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<tr>
<td>Winterlude</td>
<td>Monday December 21</td>
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<tr>
<td>Final examinations</td>
<td>Monday, December 14; Wednesday, December 16; Friday, December 18; Tuesday, December 15; Thursday, December 17 (pm only)</td>
</tr>
<tr>
<td>Final grades due from faculty</td>
<td>Wednesday, December 23</td>
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</tbody>
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## Important Dates Spring 2016

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Registration for new and readmitted undergraduate students</td>
<td>Sunday, January 17</td>
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<tr>
<td>Martin Luther King Jr. Day (no classes, offices closed)</td>
<td>Monday, January 18</td>
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<tr>
<td>First day of classes</td>
<td>Tuesday, January 19</td>
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<tr>
<td>Late registration &amp; Schedule adjustment</td>
<td>Tuesday, January 19 - Tuesday, January 26</td>
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<tr>
<td>Add deadline</td>
<td>Tuesday, January 26</td>
</tr>
<tr>
<td>Grading option deadline to elect or rescind pass/fail or audit</td>
<td>Tuesday, February 2</td>
</tr>
<tr>
<td>Financial deadline to drop class</td>
<td>Tuesday, February 9</td>
</tr>
<tr>
<td>Mid-semester progress reports due from faculty</td>
<td>Tuesday, March 1</td>
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<tr>
<td>midterm</td>
<td>Tuesday, March 8</td>
</tr>
<tr>
<td>Spring Break (no classes, University offices open)</td>
<td>Sunday, March 13 – Sunday, March 20</td>
</tr>
<tr>
<td>Academic drop deadline</td>
<td>Tuesday, March 22</td>
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<tr>
<td>Registration for Summer begins</td>
<td>Wednesday, March 23</td>
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<tr>
<td>Registration for Fall semester</td>
<td>Monday, April 4 – Wednesday, May 11</td>
</tr>
<tr>
<td>Withdrawal deadline</td>
<td>Tuesday, April 19</td>
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<tr>
<td>Last day of classes</td>
<td>Tuesday, May 3</td>
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<tr>
<td>Reading days</td>
<td>Wednesday, May 4; Saturday May 7; Sunday, May 8</td>
</tr>
<tr>
<td>Final examinations</td>
<td>Thursday, May 5; Friday May 6; Monday, May 9 - Wednesday, May 11</td>
</tr>
<tr>
<td>Last day of Extended Campus classes</td>
<td>Thursday, May 12</td>
</tr>
<tr>
<td>Commencement Weekend</td>
<td>Saturday, May 14; Sunday May 15</td>
</tr>
<tr>
<td>Degree Award Date</td>
<td>Sunday, May 15</td>
</tr>
<tr>
<td>Final grades due from faculty</td>
<td>Tuesday, May 17</td>
</tr>
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FAQs

1. **What is the difference between the Course Catalogue and the Schedule of Classes?**

The Undergraduate Course Catalogue is an exhaustive explanation of all the majors, minors, classes, and the rules and regulations of Syracuse University. The catalogue contains class descriptions of all classes that may be offered throughout the year. The course catalogue gets updated yearly.

The Schedule of Classes is updated each semester. Here is where you will find the listing of classes that will be available for the upcoming or current semester. When you are figuring out what classes to register for the next semester, this will give you times and days when they specifically meet.

2. **How can I change my schedule?**

Schedule adjustment is the time that you can log into MySlice and add and drop classes online. Once classes start, you only have the first week to do this. After the first week, you must do any adjustments using an add/drop form which may be picked up in the Student Affairs Office (200 Crouse College) or any department office on campus.

This process requires the signature of both the Instructor and your Faculty Advisor; and without these signatures we will not be able to accept or approve your form. Once these two signatures have been gathered, bring the form to our office and upon approval the final step is to bring it to the Registrar’s Office in 106 Steele Hall.

3. **What is the financial drop deadline?**

As a full-time student, someone registered in 12-19 credits, you are charged the same amount of money; meaning a student in 13 credits pays the same amount a student in 19 credits.

Once the Financial Drop Deadline occurs, three weeks from the first day of classes, you are financially responsible for any credits that bring you over 19. For example: if you are registered for 18 credits and after the deadline decide to swap a class for another one, you will be charged for the 2 credits that bring you over 19. This is because the system will read that you will be financially responsible for 21 credits even though you will only be taking 18.

4. **I already have an email account. Do I have to use my syr.edu account?**

Yes! It is extremely important to use your Syracuse email address on a daily basis as this is how our office, your Faculty Advisor and any other University office will be contacting you. Some people like to keep their original email active so they check both accounts every day. If you must keep your old email active, you may redirect your account to your SU mail account. Here is a link with easy to follow instructions: [Link to instructions](https://example.com).

**Important Buildings on Campus**
Schine Student Center: Besides housing the University Bookstore 315.443.9900, the box office 315. 443.4517 is located here, as well as the Office of Multicultural Affairs 315.443.9676, Career Services 315.443.3616, a dining center 315.443.1613, Goldstein Auditorium, multiple lounges, art galleries, Parents' Office 315.443.1200, Student Association 315.443.2650, Student Activities 315.443.2718, and more.

Archbold Gym: The East entrance to the building holds the gym, pool and Recreation Services 315.443.4386. The North side houses Financial Aid 315.443.1513 and the Bursar’s Office 315.443.2444.

Steele Hall: Contains the Office of the Registrar 315.443.2422, Office of Student Assistance 315.443.4357, Housing, Meal Plans and ID Office 315.443.2721, and more.

Campus Life

Galleries: The University’s Coalition of Museum and Art Centers CMAC, offers a variety of galleries on campus, including SUArt Galleries, Light Work, the Community Folk Art Center, Urban Video Project, Point of Contact, Special Collections Research Center, P.A.L. Project, 601 Tully, and Palitz Gallery, NYC. CMAC strives to support the creation and presentation of work by emerging, mature, and internationally recognized artists while promoting innovation and excellence, embracing diversity, and fostering creative collaborations with local, national, and international communities, and by actively supporting the acquisition, presentation, and interpretation of works of art from across the broad spectrum of visual art practices and histories.

Theater: The Department of Drama presents four to five major productions a year, while scenes, short plays, and experimental efforts are shown in the department’s intimate Black Box Theatre. Syracuse Stage, a regional Equity theater, shares space with the department and presents a full season of great shows each year.

Music: The Setnor School of Music hosts approximately 175 concerts Link to SU:VPA Calendar each year in Setnor Auditorium featuring students, faculty, and guest artists and ensembles.

Lectures: In addition to the nationally and internationally known visiting artists and lecturers who come to SU:VPA each year Link to SU:VPA Calendar many of the CMAC galleries sponsor artist talks. In addition, the University Lecture Series presents prominent speakers from the areas of architecture and design, the humanities and sciences, and public policy, management, and communications.

Sports and Recreation: SU's facilities are plentiful, and students play nearly every team or individual sport. SU Recreation Services include two swimming pools; a 220-yard track; and tennis, handball, racquetball, and squash courts. You can get student tickets for SU football, basketball, and lacrosse games held in the Carrier Dome, an indoor stadium that seats 50,000 spectators for intercollegiate sporting events, (SU Athletics). The Carrier Dome also hosts concerts and a variety of other non-sporting events.

Light Work/Community Lab are collaborative organizations that provide programming and services in photography and electronic media to the university community. Community Darkrooms is a public access photography and computer lab facility that is open to both the
University community and general public. The Darkrooms provides access to equipment for individuals to make color and black and white prints and use Macintosh computers equipped with flatbed and film scanners, CD-ROM and DVD recorders, film recorders and image and video processing software. High quality digital output services are provided offering photo-quality dye-sublimation prints and large format archival inkjet prints up to 40" x 50". Light Work is a non-profit organization that provides museum quality programming at the Lab and other venues on campus and includes exhibitions, publications, artist residencies, and a collection of over 2000 photographs made by artists who have participated in Light Work's programs since 1973. LW/CD is located in the Robert B. Menschel Media Center, 316 Waverly Avenue.

Department of Recreation Services' primary purpose is the management of the recreational programs, facilities, activities, and services at Syracuse University. Such programs include the Aquatics Program, Intramural Program, Club Sports, Fitness and Leisure Programs, Wellness Programs, the Outdoor Education Program, the Neighborhood Youth Recreation Program, Late Night at the Gym, casual or drop-in recreation, and other special recreation events. The department manages Archbold Gymnasium, Flanagan Gymnasium, the Women's Building, Skytop Recreation Area, Tenny Ice Skating Pavilion, Brockway Fitness Center, Goldstein Fitness Center, Marion Fitness Center, Marshall Square Mall Fitness Center, Ernie Davis Fitness Center, outdoor playing fields, tennis courts and other selected facilities including a newly opened outdoor challenge course. The policies relevant to the programs, facilities, activities, and services falling under the auspices of Recreation Services are available at the Department of Recreation Services, 241 Archbold Gymnasium. For all policies, consideration is given toward maximizing participation, providing a wide range of recreational opportunities, and ensuring a safe environment.

University Information Desks University Information Desks are located in the atrium of both the Schine and Goldstein Student Centers, and function as general information and referral service to help members of the University community and campus visitors. They also function as a Visitor's Bureau by providing maps and information regarding events and places of interest both on and campus. The Schine Information Desk phone number is 315.443.1985. The Goldstein Information Desk phone number is 315.443.1990.

Schine Box Office is the ticket agent for many events on campus as well as in the Schine Student Center. They provide tickets to any event for student organizations, academic units and administrative departments, including banquets to concerts. In addition, they provide ticketing services for many University venues, such as dance parties or concerts. Tickets are also available for: Regal movies, Syracuse Stage, Syracuse Symphony, Syracuse Crunch, The MOST.

Cafes on Campus For information about the cafes on campus and their hours, here is a link from the university food services website. Here is the link for vending machine locations on campus. Here is a website to find local off campus restaurants in the area for delivery, etc.: Link to GrubHub. SU Foodservices has campus delivery too. See the menu here.

Computer Labs Here is a link to the locations and map. The map serves double duty and shows how the main campus is laid out. Notice where the health center is (across the street from Newhouse.)

Connective Corridor You may want to get information from the Connective Corridor bus link.
This is the free bus that will take you downtown and to and from The Warehouse. The schedule and map is available on the website.

Student Jobs [Here](#) is a website where student positions are posted.

**From the “did you know?” file**

**Did you know** that if you live in a dorm, you can borrow a vacuum cleaner from the front desk just by using your ID as collateral?

**Did you know** that if you are sick and need to remain in bed, you may request that a Feel Better Food Pack be delivered to your residence hall? Go to [here](#) for more information.

**Did you know** that the SU Bookstore offers dry cleaning among their other services? Go to [here](#) for information. For an off campus laundry service that picks up and delivers, try [Lazybones](#) Laundry and Storage Services.