Syracuse University
College of Visual and Performing Arts

New Student Information 2014-15
August 2014

Dear Undergraduate Students in VPA,

It is a great pleasure to welcome you to the College of Visual and Performing Arts (also known as VPA). We descend from some of the oldest programs at Syracuse University and remain one of its most diverse and vital colleges. With our four distinctive areas of study, Art & Design (which encompasses Transmedia,) Communication and Rhetorical Studies, Drama, and Music, we comprise a great number of majors and serve a large group of students.

As Assistant Dean for Student Affairs, my job is to oversee your academic career at VPA and help you to get through it as smoothly as possible. My office is located in Room 200 of Crouse College and can be reached at 315.443.2517. My staff and I are ready to assist you with any concern or issue you might have. Don’t hesitate to come to us. We are here for you and it is our responsibility and pleasure to serve you. This publication will serve as a quick-start guide to your freshman year here. It contains helpful information for the navigation of your new university experience.

There are certain things that are expected of you as a VPA student. One is to read the VPA Handbook. It is an invaluable resource to use during your time here. While you won’t digest everything at once, familiarize yourself with the material so you know where to look when a question arises. I guarantee you that virtually every academic question you will have is answered somewhere in the handbook. Here is the link: VPA Handbook. Other useful information can also be found on our web site at: Link to VPA website.

Each student is assigned a peer advisor and a faculty advisor. These people, along with the staff in my office, know the most about the workings of, and the requirements for navigating your way through VPA. Please use them as a resource. They are here to help you.

I look forward to meeting you personally during your time at VPA. An exciting adventure awaits you. I am glad that you have joined us and I wish you every success as you pursue your undergraduate degree.

Sincerely,

Martha L. Sutter, Assistant Dean
Office of Student Affairs
Now that you are here, we hope that this information booklet created especially for VPA first year and transfer students will be helpful. Of course it will not answer every question that you may have, but it will give you the resources to get the answers. The information will also be posted on our website; Link to VPA website.

Our office is full of friendly people who are here to help you from the day you arrive until the day you walk across the stage as a graduating senior.

**VPA Office of Student Affairs Staff**

Hannah Nast, Office Assistant  
[hanast@syr.edu](mailto:hanast@syr.edu)  
Hannah may be the first person who greets you when you come to our office. She is full of information and will assist you with your inquiries. She knows where to find the answers and is exceptionally helpful.

Vicki R. Smith, Director of Student Support Services  
[vrsmit@syr.edu](mailto:vrsmit@syr.edu)  
Among other duties, Vicki works with students who may not be achieving their full academic potential. She also is the peer advisor program coordinator. Vicki generates VPA listserv announcements.

Carlota Deseda-Coon, Associate Director of Academic Services  
[chdeseda@syr.edu](mailto:chdeseda@syr.edu)

Alison Fredericks  
Manager of Student Records / Advisor  
[aefred01@syr.edu](mailto:aefred01@syr.edu)

Marleen Lee, Advisor/Academic Recorder  
[mbllee@syr.edu](mailto:mbllee@syr.edu)  
Marleen is in charge of certification of your degree if your major is Communication and Rhetorical Studies, Fashion Design, Environmental and Interior Design, Communications Design, and Music. When you are a junior or senior, you will participate in a credit check with her. She processes transfer credits.

Michele Buza, Advisor/Academic Recorder  
[mabuza@syr.edu](mailto:mabuza@syr.edu)  
Michele is in charge of certification of your degree if your major falls into the categories of Art and Design, (besides Fashion, Environmental and Interior Design, and Communications Design,) Drama, and Transmedia. When you are a junior or senior, you will participate in a credit check with her. She processes transfer credits.

Our phone # is 315.443.2517. Feel free to visit us even if you have no other reason but to introduce yourself. We are in room 200 Crouse College (the big brown castle building.)
VPA chair people, program coordinators, and support staff

ART & DESIGN

ART
- Stephanie James, Director, 315.443.1138, 102 Shaffer
- Art Education: James Haywood Rolling, Jr. jrolling@syr.edu 315.443.2355, 054 Comart
- Ceramics: Errol Willett, eswillet@syr.edu, 315.443.3830 Comart
- Jewelry/Metalsmithing: Lori Hawke, lahawke@syr.edu 315.443.3004 125 Comart
- Sculpture: Robert Wysocki, rjwysock@syr.edu, 315.443.3700, Comart
- Painting: Kevin Larmom, klarmom@syr.edu 315.443.4613 Shaffer
- Illustration: James Ransome, jransome@syr.edu, 845.876.2148 102 Shaffer
- Printmaking: Holly Greenberg, hgreenbe@syr.edu, 315.443.4519 115A Comart
- Foundation: Christopher Wildrick, cwildric@syr.edu, 315.443.2251, 222 Smith

Art Support Staff
- Sandi Puro, slpuro@syr.edu, 315.443.4613, 102 Shaffer, Illustration, Painting
- Lynn Nuzzi, lmnuzzi@syr.edu, 315.443.3700, 121 Comart, Ceramics, Sculpture, Jewelry Metalsmithing, Printmaking
- Pat Drake, pdra@syedu, 315.443.2251, 222 Smith Hall

DESIGN, all programs located in The Warehouse, 350 West Fayette St.
- James Fathers, jwfather@syr.edu, 315.443.2455, 1st floor
- Communications Design: Robert Cooney, racooney@syr.edu, 315.443.9192, 3rd floor
- Fashion Design: Todd Conover, tconov@syr.edu, 315.443.4644, 7th floor
- Industrial & Interaction Design: Jonathan Mills, jmill06@syr.edu, 315.443.2455, 5th floor
- Museum Studies: Edward A. Aiken, eaaiken@syr.edu, 315.443.4098, 4th floor
- Environmental and Interior Design: Sarah Redmore, sgremo@syr.edu, 315.443.2455, 6th floor

Design Support Staff, The Warehouse first floor.
- Suzanne Bartlett, sbartlet@syr.edu, 315.443.4644, Budget and Finance
- Linda Ferguson, lifergu@syr.edu, 315.443.2455, Assistant to the Chair
- Michele Lynch, mtolinly@syr.edu, 315.443.2983, Office Assistant
TRANSMEDIA, Shaffer Art Building

- Heath Hanlin, hahanlin@syr.edu, Chair. 315.443.1033, 102 Shaffer
- Art Video: Tom Sherman, twsharma@syr.edu, 315.443.1202, 005 Shaffer
- Computer Art and Animation: Annina Ruest, arust@syr.edu, 102 Shaffer
- Art Photography: Laura Heyman, lheyman@syr.edu, 315.443.1198, 221C Shaffer
- Film: Owen Shapiro, ojshapir@syr.edu, 315.443.2214, 102 Shaffer
- Transmedia Core: Emily Vey Duke, emilyveyduke@gmail.com, 315.443.1033, 102 Shaffer

Transmedia Support Staff
- Cat Van Aken, cvanaken@syr.edu, 315.443.1033, 102 Shaffer

COMMUNICATION & RHETORICAL STUDIES

- Charles Morris III, Chair. cemorris@syr.edu, 315.443.2308, 100A Sims Hall

CRS Support Staff
- Arthur Hunt, aehunt01@syr.edu, 315.443.2308
- Joanne Balduzzi, balduzzi@syr.edu, 315.443.2883

DRAMA

- Ralph Zito, rzito@syr.edu, Chair. Syracuse Stage 820 E. Genesee St. 315. 443.2669
- Acting: Geri Clark, Program Coordinator, clarkgm@syr.edu, 315.443.3184, Tim Davis-Reed, Assistant Program Coordinator, tjdavi05@syr.edu, 315.443.3111
- Musical Theater: Andrea Leigh Smith Program Coordinator, alsmith11@syr.edu, 315.443.9854, Brian Cimmet Assistant Program Coordinator, bcimmet@syr.edu, 315.443.3315
- Design Technical Theater: Maria Marrero, Program Coordinator, memarrer@syr.edu, 315.443.1320, Alex Kozlara, Assistant Program Coordinator, apkoziar@syr.edu, 315.443.9860
- Stage Management: Don Buschmann, Program Coordinator, dgbuschm@syr.edu, 315.443.9861
- Theater Management: James Clark, Program Coordinator, jaclark@syr.edu, 315.443.5890

Drama Support Staff
- Lisa Tucci, latucci@syr.edu, 315.443.2669
- Leslie Noble, lnoble@syr.edu, 315.443.1435
Martha Sutter, Interim Director, Room 215
Steve Heyman, Chair, Department of Applied Music and Performance, sheyman@syr.edu, 315.443.1638, Room 215
Nicholas Scherzinger, Chair, Department of Music Composition, Theory and History, nscherzi@syr.edu, 315.443.3907, Room 120B
Elisa Dekaney, Chair, Department of Music Education, emdekae@syr.edu, 315.443.4854, Room 109
Ulf Uesterle, Chair, Department of Music and Entertainment Industries, uoesterl@syr.edu, 315.443.1166, Room 207

Music Support Staff
  - Colleen Reynolds, cmreyn01@syr.edu, 315.443.4309, Room 215
  - Megan Carlsen, mecarlse@syr.edu, 315.443.5892, Room 215
  - Amy Mertz, ammertz@syr.edu, 315.443.2191, Room 301
  - Fran Moore, fmnoore@syr.edu, 315.443.2194, band office, Room 402
  - Lisa Steele, llsteele@syr.edu, 315.443.1388, advisor, Recording and Allied Entertainment Industries, Room 207
  - Jill Coggiola, jacoggi@syr.edu, 315.443.4603, advisor, Room 111B
  - Michelle Taylor, mjtaylor@syr.edu, operations, 315.443.2191, Room 301
# Important Dates Fall 2014

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Schedule Adjustment for returning</td>
<td>Monday, August 4 - Friday, August 8</td>
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<tr>
<td>undergraduate students</td>
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<tr>
<td>Registration for new and readmitted</td>
<td>Saturday, August 23 &amp; Sunday, August 24</td>
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<tr>
<td>undergraduate students</td>
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<tr>
<td>First day of classes (Main and Extended</td>
<td>Monday, August 25</td>
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<tr>
<td>Campus)</td>
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<tr>
<td>Labor Day (no classes, University offices</td>
<td>Monday, September 1</td>
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<tr>
<td>closed)</td>
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<tr>
<td>Late registration and schedule adjustment</td>
<td>Monday, August 25 - Tuesday September 2</td>
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<tr>
<td>Add deadline</td>
<td>Tuesday, September 2</td>
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<tr>
<td>Grading option deadline to elect or</td>
<td>Monday, September 8</td>
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<tr>
<td>rescind pass/fail or audit</td>
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<tr>
<td>Financial deadline to drop class</td>
<td>Monday, September 15</td>
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<tr>
<td>Mid-semester progress reports due from</td>
<td>Tuesday, October 6</td>
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<tr>
<td>faculty</td>
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<tr>
<td>Mid-term</td>
<td>Tuesday, October 13</td>
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<tr>
<td>Academic drop deadline</td>
<td>Tuesday, October 20</td>
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<tr>
<td>Registration for Spring semester</td>
<td>Wednesday, November 12 - Friday, December 12</td>
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<tr>
<td>Withdrawal deadline</td>
<td>Friday, November 21</td>
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<tr>
<td>Thanksgiving Break (no classes, University</td>
<td>Sunday, November 23 - Sunday, November 30</td>
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<td>offices open Monday through Wednesday)</td>
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<tr>
<td>Last day of classes</td>
<td>Friday, December 5</td>
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<tr>
<td>Last day of Extended Campus classes</td>
<td>Friday, December 12</td>
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<tr>
<td>Reading days</td>
<td>Saturday, December 6; Sunday, December 7;</td>
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<td></td>
<td>Tuesday, December 9; Thursday, December 11 (am only)</td>
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<tr>
<td>Final examinations</td>
<td>Monday, December 8; Wednesday, December 10; Friday, December 12; Tuesday, December 9; Thursday, December 11 (pm only)</td>
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<tr>
<td>Final grades due from faculty</td>
<td>Friday, December 26</td>
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### Important Dates Spring 2015

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Registration for new and readmitted undergraduate students</td>
<td>Saturday, January 10</td>
</tr>
<tr>
<td>First day of classes</td>
<td>Monday, January 12</td>
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<tr>
<td>First day of Extended Campus classes</td>
<td>Monday, January 12</td>
</tr>
<tr>
<td>Late registration &amp; Schedule adjustment</td>
<td>Monday, January 12 – Tuesday, January 20</td>
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<tr>
<td>Martin Luther King Jr. Day (no classes, University offices closed)</td>
<td>Monday, January 19</td>
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<tr>
<td>Add deadline</td>
<td>Tuesday, January 20</td>
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<tr>
<td>Grading option deadline to elect or rescind pass/fail or audit</td>
<td>Monday, January 26</td>
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<tr>
<td>Financial deadline to drop class*</td>
<td>Monday, February 2</td>
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<tr>
<td>Mid-semester progress reports due from faculty</td>
<td>Tuesday, February 24</td>
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<tr>
<td>Midterm</td>
<td>Tuesday, March 3</td>
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<tr>
<td>Spring Break (no classes, University offices open)</td>
<td>Sunday, March 8 – Sunday, March 15</td>
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<tr>
<td>Academic drop deadline</td>
<td>Tuesday, March 17</td>
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<tr>
<td>Registration for Summer begins</td>
<td>Wednesday, March 18</td>
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<tr>
<td>Registration for Fall semester</td>
<td>Monday, April 6 – Wednesday, May 6</td>
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<tr>
<td>Withdrawal deadline</td>
<td>Tuesday, April 14</td>
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<tr>
<td>Last day of classes</td>
<td>Tuesday, April 28</td>
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<tr>
<td>Reading days</td>
<td>Wednesday, April 29; Saturday May 2;</td>
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<tr>
<td></td>
<td>Sunday, May 3</td>
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<tr>
<td>Final examinations</td>
<td>Thursday, April 30; Friday May 1;</td>
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<td></td>
<td>Monday, May 4 - Wednesday, May 6</td>
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<tr>
<td>Last day of Extended Campus classes</td>
<td>Friday, May 8</td>
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<tr>
<td>Commencement Weekend</td>
<td>Saturday, May 9; Sunday May 10</td>
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<tr>
<td>Degree Award Date</td>
<td>Sunday, May 10</td>
</tr>
<tr>
<td>Final grades due from faculty</td>
<td>Tuesday, May 12</td>
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FAQs

1. **What is the difference between the Course Catalogue and the Schedule of Classes?**

The difference between the Course Catalogue, [Link to 2014-15 Course Catalogue](#), and the Schedule of Classes [Link to Registrar page](#):

The Undergraduate Course Catalogue is an exhaustive explanation of all the majors, minors, classes, and rules and regulations of Syracuse University. The catalogue contains class descriptions of all classes that may be offered throughout the year. The course catalogue gets updated yearly.

The Schedule of Classes is updated each semester. Here is where you will find the listing of classes that will be available for the upcoming or current semester. When you are figuring out what classes to register for the next semester, this will give you times and days when they specifically meet.

2. **How can I change my schedule?**

Schedule adjustment is the time that you can log into MySlice and add and drop classes online. Once classes start, you only have the first week to do this. After the first week, you must do any adjustments using an add/drop form which may be picked up in any student affairs or department office on campus. Our Office of Student Affairs at 200 Crouse College has them. For this process you will need the signature of your instructor and advisor. After that step, you must bring the form to our office for the approval, and then take it to the Registrar's office at 106 Steele Hall.

3. **What is the financial drop deadline?**

Simply put, and quoted directly from the bursar’s office website, “If you drop a class after the posted financial drop deadline, you are financially responsible for that course. If the combination of hours registered and dropped after the financial deadline exceed 19 hours, you are charged the published per credit hour rate for each hour over 19. The financial deadline for each semester is three weeks from the first day of classes.” Here is an example: You have 18 credits after the deadline. If you drop a class and add a class, you would be charged for 2 credits at the going rate because you would now be financially responsible for 21 credits which is 2 credits above the maximum of 19.

4. **I already have an email account. Do I have to use my syr.edu account?**

Yes! It is extremely important to use your syr.edu email address on a daily basis. Some people like to keep their original email active so they check both accounts every day. If you must keep your old email active, you may redirect your account to your SU mail account. Here is a link with easy to follow instructions: [Link to instructions](#).
Important Buildings on Campus
Schine Student Center: Besides housing the University Bookstore 315.443.9900, the box office 315.443.4517 is located here, as well as the Office of Multicultural Affairs 315.443.9676, Career Services 315.443.3616, a dining center 315.443.1613, Goldstein Auditorium, multiple lounges, art galleries, Parents' Office 315.443.1200, Student Association 315.443.2650, Student Activities 315.443.2718, and more.

Archbold Gym: The East entrance to the building holds the gym, pool and Recreation Services 315.443.4386. The North side houses Financial Aid 315.443.1513 and the Bursar's Office 315.443.2444.

Steele Hall: Contains the Office of the Registrar 315.443.2422, Office of Student Assistance 315.443.4357, Housing, Meal Plans and ID Office 315.443.2721, and more.

Campus Life
Galleries: The University’s Coalition of Museum and Art Centers (CMAC) Link to CMAC offers a variety of galleries on campus, including SUArt Galleries, Light Work/ Community Darkrooms, the Community Folk Art Center, and the Warehouse Gallery. CMAC strives to support the creation and presentation of work by emerging, mature, and internationally recognized artists while promoting innovation and excellence, embracing diversity, and fostering creative collaborations with local, national, and international communities, and by actively supporting the acquisition, presentation, and interpretation of works of art from across the broad spectrum of visual art practices and histories. The newly opened 914Works is located at 914 E. Genesee St. and is a wonderful addition of gallery space located downtown.

Theater: The Department of Drama Link to Drama Department presents four to five major productions a year, while scenes, short plays, and experimental efforts are shown in the department’s intimate Black Box Theatre. Syracuse Stage Link to Syracuse Stage, a regional Equity theater, shares space with the department and presents a full season of great shows each year.

Music: The Setnor School of Music hosts approximately 175 concerts Link to VPA Calendar each year in Setnor Auditorium featuring students, faculty, and guest artists and ensembles.

Lectures: In addition to the nationally and internationally known visiting artists and lecturers who come to VPA each year Link to VPA Calendar many of the CMAC galleries sponsor artist talks. In addition, the University Lecture Series presents prominent speakers from the areas of architecture and design, the Humanities and sciences, and public policy, management, and communications.

Sports and Recreation: SU’s facilities are plentiful, and students play nearly every team or individual sport. Facilities include two swimming pools; a 220-yard track; and tennis, handball, racquetball, and squash courts. You can get student tickets for SU football, basketball, and lacrosse games held in the Carrier Dome, an indoor stadium that seats 50,000 spectators for intercollegiate sporting events Link to SU Athletics. The Carrier Dome also hosts concerts and a variety of other non-sporting events.
Light Work/Community Darkrooms [Link to Light Work] Light Work/Community Darkrooms are collaborative organizations that provide programming and services in photography and electronic media to the university community. Community Darkrooms is a public access photography and computer lab facility that is open to both the University community and general public. The Darkrooms provides access to equipment for individuals to make color and black and white prints and use Macintosh computers equipped with flatbed and film scanners, CD-ROM and DVD recorders, film recorders and image and video processing software. High quality digital output services are provided offering photo-quality dye-sublimation prints and large format archival inkjet prints up to 40" x 50". Light Work is a non-profit organization and programming affiliate of Community Darkrooms that provides museum quality programming at the Darkrooms and other venues on campus and includes exhibitions, publications, artist residencies, and a collection of over 2000 photographs made by artists who have participated in Light Work’s programs since 1973. LW/CD is located in the Robert B. Menschel Media Center, 316 Waverly Avenue.

Department of Recreation Services [Link to SU Recreation Services]. The Department Of Recreation Services' primary purpose is the management of the recreational programs, facilities, activities, and services at Syracuse University. Such programs include the Aquatics Program, Intramural Program, Club Sports, Fitness and Leisure Programs, Wellness Programs, the Outdoor Education Program, the Neighborhood Youth Recreation Program, Late Night at the Gym, casual or drop-in recreation, and other special recreation events. The department manages Archbold Gymnasium, Flanagan Gymnasium, the Women's Building, Skytop Recreation Area, Tennity Ice Skating Pavilion, Brockway Fitness Center, Goldstein Fitness Center, Marion Fitness Center, Marshall Square Mall Fitness Center, Ernie Davis Fitness Center, outdoor playing fields, tennis courts and other selected facilities including a newly opened outdoor challenge course. The policies relevant to the programs, facilities, activities, and services falling under the auspices of Recreation Services are available at the Department of Recreation Services, 241 Archbold Gymnasium. For all policies, consideration is given toward maximizing participation, providing a wide range of recreational opportunities, and ensuring a safe environment.

University Information Desks University Information Desks are located in the atrium of both the Schine and Goldstein Student Centers, and function as general information and referral service to help members of the University community and campus visitors. They also function as a Visitor's Bureau by providing maps and information regarding events and places of interest both on and campus. The Schine Information Desk phone number is 315.443.1985. The Goldstein Information Desk phone number is 315.443.1990.

The Schine Box Office The Schine Box Office is the ticket agent for many events on campus as well as in the Schine Student Center. They provide tickets to any event for student organizations, academic units and administrative departments, including banquets to concerts. In addition, they provide ticketing services for many University venues, such as dance parties or concerts. Tickets are also available for: Regal movies, Syracuse Stage, Syracuse Symphony, Syracuse Crunch, The MOST. See the Schine Box webpage at: [Link to Box Office].

Cafes on Campus For information about the cafes on campus and their hours, here is a link from the university food services website; [Link to Cafes and Snack Bars]. Here is the link for vending machine locations on campus; [Link to vending machines]. Here is a website to find local off campus restaurants in the area for delivery, etc.: [Link to GrubHub].
Computer Labs  Here is a link to the locations and map [Link to ITS computer lab site](#). The map serves double duty and shows how the main campus is laid out. Notice where the health center is (across the street from Newhouse.)

Connective Corridor You may want to get information from the Connective Corridor bus link, [Link to Connective Corridor website](#). This is the free bus that will take you downtown and to and from The Warehouse. The schedule and map is available on the website.

Student Jobs  Here is a website where student positions are posted: [Link to SU student jobs page](#)

**From the “did you know?” file**

Did you know that if you live in a dorm, you can borrow a vacuum cleaner from the front desk just by using your ID as collateral?

Did you know that if you are sick and need to remain in bed, you may request that a Feel Better Food Pack be delivered to your residence hall? Go to [Link to Feel Better Food Pack information](#) for more information.

Did you know that the SU Bookstore offers dry cleaning among their other services? Go to [Link to SU Bookstore dry cleaning information](#) for information. For an off campus laundry service that picks up and delivers, try Lazybones Laundry and Storage Services at [Link to Lazybones website](#).